

**Bureau of Industry and Security, Commerce****Pt. 711**

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Ireland  
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Kuwait  
Laos (P.D.R.)  
Latvia  
Lesotho  
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Lithuania  
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Macedonia  
Malawi  
Maldives  
Mali  
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Mauritius  
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Monaco  
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Morocco  
Namibia  
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Netherlands  
New Zealand  
Nicaragua  
Niger  
Nigeria  
Norway  
Oman  
Pakistan

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Papua New Guinea  
Paraguay  
Peru  
Philippines  
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Russian Federation  
Saint Lucia  
Saudi Arabia  
Senegal  
Seychelles  
Singapore  
Slovak Republic  
Slovenia  
South Africa  
Spain  
Sri Lanka  
Sudan  
Suriname  
Swaziland  
Sweden  
Switzerland  
Tajikistan  
Tanzania, United Republic of  
Togo  
Trinidad and Tobago  
Tunisia  
Turkey  
Turkmenistan  
Ukraine  
United Kingdom  
United States  
Uruguay  
Uzbekistan  
Venezuela  
Vietnam  
Zimbabwe

\*For CWC States Parties purposes, China includes Hong Kong and Macau.

**PART 711—GENERAL INFORMATION REGARDING DECLARATION, REPORTING AND NOTIFICATION REQUIREMENTS**

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## § 711.1

## 15 CFR Ch. VII (1–1–05 Edition)

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### § 711.1 Overview of declaration, reporting, and notification requirements.

Parts 712 through 715 of the CWCR (parts 710 through 722 of this subchapter) describe the declaration, notification and reporting requirements for Schedules 1, 2 and 3 chemicals and for unscheduled discrete organic chemicals (UDOCs). For each type of chemical, the Convention requires an initial declaration and subsequent annual declarations. If, after reviewing parts 712 through 715 of this subchapter, you determine that you have declaration, notification or reporting requirements, you may obtain the appropriate forms by contacting the Bureau of Industry and Security (see § 711.6).

### § 711.2 Who submits declarations, reports, and notifications.

The owner, operator, or senior management official of a facility subject to declaration, report, or notification requirements under the CWCR (parts 710 through 722 of this subchapter) is responsible for the submission of all required documents in accordance with all applicable provisions of the CWCR.

### § 711.3 Assistance in determining your obligations.

(a) *Determining if your chemical is subject to declaration, reporting or notification requirements.*

(1) If you need assistance in determining if your chemical is classified as a Schedule 1, Schedule 2, or Schedule 3 chemical, or is an unscheduled discrete organic chemical, submit your written request for a chemical determination to BIS. Such requests may be faxed to (703) 235-1481, e-mailed to [cdr@cwcc.gov](mailto:cdr@cwcc.gov), or mailed to Information Technology Team, Bureau of Industry and Security, U.S. Department of Commerce, 1555 Wilson Boulevard, Suite 710, Arlington, Virginia 22209-2405. Your request should include the information noted in paragraph (a)(2) of this section to ensure an accurate determination. Also include any additional information that you feel is relevant to the chemical or process involved (see part 718 of this subchapter for provisions regarding treatment of confidential busi-

ness information). If you are unable to provide all of the information required in paragraph (a)(2) of this section, you should include an explanation identifying the reasons or deficiencies that preclude you from supplying the information. If BIS cannot make a determination based upon the information submitted, BIS will return the request to you and identify the additional information that is necessary to complete a chemical determination.

(2) Include the following information in each chemical determination request:

- (i) Date of request;
- (ii) Company name and complete street address;
- (iii) Point of contact;
- (iv) Phone and fax number of contact;
- (v) E-mail address of contact, if you want an acknowledgment of receipt sent via e-mail;
- (vi) Chemical Name;
- (vii) Structural formula of the chemical, if the chemical is not specifically identified by name and chemical abstract service registry number in Supplements No. 1 to parts 712 through 714 of the CWCR; and
- (viii) Chemical Abstract Service registry number, if assigned.

(b) *Other inquiries.* If you need assistance in interpreting the provisions of this subchapter or need assistance with other CWC-related issues, and you require a response from BIS in writing, submit a detailed request to BIS that explains your question, issue, or request. Send the request to the address or fax included in paragraph (a) of this section, or e-mail the request to [cwcqa@cwcc.gov](mailto:cwcqa@cwcc.gov).

(c) *BIS response to your request.* BIS will respond in writing to your chemical determination request submitted under paragraph (a) of this section within 10 working days of receipt of the request. BIS will respond to other inquiries about industry obligations under the CWCR in a timely manner.

(d) *Other BIS contact information.* (1) *Declaration and report requirements.* For questions on declaration or report requirements, or help in completing forms, you may also contact BIS's Information Technology Team (ITT) by phone at (703) 235-1335.